



# Antrim Historical Society

PO Box 172

Antrim, New Hampshire 03440

The items described below have been received by the Antrim Historical Society as loaned under the conditions on page 2.

**Lender:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street/PO Box City State Zip Code

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Purpose of Loan:** \_\_\_\_\_

**To be insured in transit and while on display by:** \_\_\_\_\_

**From:** \_\_\_\_\_ **To:** \_\_\_\_\_  
(Date Received) (Approximate Date of Return)

**Received on behalf of the Antrim Historical Society by:**

\_\_\_\_\_  
(Signature of agent for Antrim Historical Society)

\_\_\_\_\_  
(Print name of agent)

*Please see reverse for conditions governing loan.*

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Accession Number	Description & Condition	Insurance Value
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**This certifies that the above items have been returned in satisfactory condition.**

\_\_\_\_\_  
Date Returned

\_\_\_\_\_  
Lender or Authorized Representative

# INCOMING LOAN AGREEMENT

## Conditions Governing Loans to the Antrim Historical Society

1. Loan objects shall remain in possession of the Antrim Historical Society (hereinafter "The Society") for the time specified on the face of this agreement, but may be withdrawn from Exhibition at any time at the discretion of the Society.
2. The Society shall give reasonable notice in writing if it desires to have any objects taken back by the Lender. Reasonable notice shall be deemed effectively given if it is in writing and mailed by registered or certified mail, return receipt requested, to the Lender at the mailing address last known to the Society. The Lender or the Lender's heirs or assigns shall notify the Society of any change of address of the Lender. The Society shall make every reasonable effort to return the objects. If such efforts are unavailing for any reason, the right of the Society to require the lender to withdraw such object shall accrue absolutely on the day of and by mailing notice to the Lender for any of the following reasons: it is declined by the Society; the loan period has terminated; or the Society no longer desires the loan thereof. If the Lender does not withdraw such property within ninety (90) days form the date of such notice, the Society shall have the absoluter right to place the property in storage at the owner's risk and expenses, and if it stores such property on the Society's premises, shall have the right if it so desires to charge regular storage fees therefore and to have and enforce a lien for such fees. If after five (5) years, such property has not been withdrawn by the Lender or the Leander's heirs or assigns, the Society shall claim ownership pursuant to New Hampshire law, Chapter 201-E of the New Hampshire Revised States Annotated.
3. Loans will be returned only to the Lender or the Lender's duly authorized agent or representative. Loans may be recalled from the Society by the Lender or the Lender's duly authorized agent or successor in interest after reasonable notice and the delivery of the Lender's written instructions to the Society. In the case of the death of a Lender, the legal representative of the deceased shall notify the Society, giving his/her full name and address and enclosing a certified copy of proof of his/her authority. Should change of ownership occur, whether by sale, gift, bequest or other means, the new owner most provide proof of ownership satisfactory to the Society before the objects will be released. If objects are to be returned at the Lender's request to any address other than that from which they were collected without a prior written agreement to that effect, the Society may require the Lender to pay additional costs necessitated thereby.
4. All costs of insurance, packing, crating, transportation and customs formalities shall be borne by the Society, except as otherwise provided in this agreement or otherwise agreed to in writing by the Society and the Lender.
5. Unless an institutional Lender expressly elects to maintain its own insurance, the Society will insure the loan wall-to-wall under the terms of its insurance policy for the amount indicated on the face of this agreement as provided by the Lender and agreed to by the Society. If the institutional Lender elects to maintain its own insurance, the Society must be supplied with a certificate of insurance naming the Society as additionally insured or waiving subrogation against the Society. Otherwise, this loan agreement shall constitute a release of the Society from any liability in connection with the loaned property. The Lender agrees that in the event of loss or damage, recovery, if any, shall be limited to such amount as may be paid by the insurer, hereby releasing the Society, its officers, agents, members and employees from liability for any and all claims arising out of such loss or damage.
6. The Society shall exercise the same care in respect to loans as it does in the safekeeping of comparable property of the Society.
7. If damage or deterioration is noted by the Society while the object is on loan, the Society will notify the Lender at once. Should damage occur while the object is in transit, the carrier will also be notified and all packing materials saved for inspection.
8. Loan objects shall remain in the condition is which they are received. They shall not be unframed, unglazed or removed from mats, mounts or bases, cleaned, repaired or transported in damaged condition except (a) with the express written permission of the Lender, confirmed in writing by the Lender or (b) when the safety of the object makes such action imperative.

The signatures below indicate that the above conditions of this loan are accepted.

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For the Antrim Historical Society

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Date

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Lender, or Lender's Authorized Representative

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Date